

WORKSHOP FOR THE LEAD APPLICANTS preparing project proposals for the first call to Priority 1; business and SME development or Priority 2; education, research and innovations.

6.3.2017 LAPPEENRANTA, FINLAND

Sokos Hotel Lappee, Linnoitus kabinet

Brahenkatu 1, 53100 Lappeenranta

Event time 9.30-12.30 (local time), languages English/Finnish

EVENT PROGRAMME

09.30-10:00	Registration and morning coffee
10.00-10.20	Lead partner role and responsibilities <i>- How they differ from the ones of a partner?</i>
10:20-10:45	Logical Framework -approach and indicators <i>- How to prepare a logframe that really works?</i> <i>- How to use logframe during the project?</i> <i>- How to select and define indicators?</i>
10:45-11.15	Project budget <i>- Budgeting in two levels; application and its annex.</i> <i>- Introduction of different types of costs.</i>
11.15-11.30	PROMAS -system <i>- Preparing and submitting application to PROMAS</i> <i>Refreshments available</i>
11.30-12:30	Practical workshop and individual consultation <i>- Consultation based on pre-submitted questions and other topics raised up during the workshop.</i>

Lead partner workshops are practical and case led trainings organised by the Managing Authority with the assistance of its branch office. Their objective is to support preparation of a good quality applications and to ensure that the organisations planning lead partner role are aware of their responsibilities during the preparation and implementation phases of the project. The trainings shall also provide the participants with an overview on how they may improve their performance when dealing with the activities supported by the Cross-Border Cooperation Programme.



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