

TRAINING WORKSHOP FOR THE LEAD APPLICANTS AND PARTNERS

from the Leningrad Region preparing applications for the third call closing on 28 March 2018

Training workshops are primarily addressed to the lead applicants having responsibility to sign and submit the project proposal for the round of a call in question. It is recommended that the registration is limited in maximum to two persons per organisation, involving expert of the operational and financial matters. The events' objective is to support to preparation of a good quality applications and to ensure that the lead applicant organisations get acquainted with their responsibilities.

DATE AND PLACE

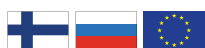
*21 February 2018 at 13.00-17.00 (local time) in Saint Petersburg
Hotel Angleterre, conference hall
Malaya Morskaya Ulitsa 24, Saint Petersburg 190000, Russia*

LANGUAGES

*Spoken in English and Russian
Material in English*

PRESENTATIONS AND EVENT SCHEDULE

<i>13.00-13.30</i>	<i>Participants' registration desk is open</i>
<i>at 13.30</i>	WELCOME WORDS
13.40-14.00	CALL NO 3 - EVALUATION PROCESS AND TIMETABLE
14.00-14.30	ELIGIBLE PARTNERS AND RELEVANT ACTIONS
14.30-15.00	ELIGIBLE COSTS AND BUDGET BREAKDOWN
15.00-15.15	PROJECT'S FINANCIAL PLAN
<i>15.15-16.00</i>	<i>Break and refreshments</i>
16.00-16.15	HOW TO APPROACH COMMUNICATION REQUIREMENTS
16.15-16.30	HOW TO FILL IN AND SUBMIT APPLICATION IN PROMAS
16.30-17.00	LESSONS LEARNED FROM THE PREVIOUS ROUNDS
<i>at 17.00</i>	CLOSING WORDS AND GOODBYE



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