

TRAINING WORKSHOP FOR THE LEAD APPLICANTS AND PARTNERS

preparing applications for the fifth call closing on 27 March 2019

Training workshops are primarily addressed to the lead applicants having responsibility to sign and submit the project proposal for the round of a call in question. It is recommended that the registration is limited in maximum to two persons per organisation, involving expert both of the operational and financial matters. The events' objective is to support to preparation of a good quality applications and to ensure that the lead applicant organisations get acquainted with their responsibilities.

Date and place

31 January 2019 at 12.30 - 16.00 (local time)

Pääposti, meeting rooms Taksa & Lakka

Mannerheiminaukio 1, 00100 HELSINKI FINLAND

Languages

Spoken: Finnish

Material: English (presentations will be published on programme website after the event)

Presentations and event schedule

12.30-13.00	<i>Participants registration</i>
	Welcome
13.00-13.15	Objectives of the workshop, presentation of the participants
13.15-13.45	Programme presentation <i>incl. information of the eligible applicants and actions</i>
13.45-14.15	Fifth round of a call
14.15-15.00	<i>Break with refreshments, peer discussions and networking</i>
15.00-15.30	Eligible costs and budget breakdown, project's financing
15.30-15.45	How to fill in and submit application <i>incl. information of the required mandatory documents</i>
15.45-16.00	Closing discussions, questions and answers
	Thank you and farewell.



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