

# TRAINING WORKSHOP FOR THE LEAD APPLICANTS AND PARTNERS

*preparing applications for the fifth call closing on 27 March 2019*

*Training workshops are primarily addressed to the lead applicants having responsibility to sign and submit the project proposal for the round of a call in question. It is recommended that the registration is limited in maximum to two persons per organisation, involving expert both of the operational and financial matters. The events' objective is to support to preparation of a good quality applications and to ensure that the lead applicant organisations get acquainted with their responsibilities.*

## Date and place

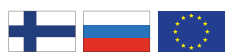
*29 January 2019 at 12.30 - 16.00 (local time)  
Sokos Hotel Vaakuna, meeting room Suur-Savo 1  
Porrassalmenkatu 9, 50100 MIKKELI FINLAND*

## Languages

*Spoken: Finnish  
Material: English (presentations will be published on programme website after the event)*

## Presentations and event schedule

<i>12.30-13.00</i>	<i>Participants registration</i>
	<b>Welcome</b>
<i>13.00-13.15</i>	<b>Objectives of the workshop, presentation of the participants</b>
<i>13.15-13.45</i>	<b>Programme presentation</b> <i>incl. information of the eligible applicants and actions</i>
<i>13.45-14.15</i>	<b>Fifth round of a call</b>
<i>14.15-15.00</i>	<i>Break with refreshments, peer discussions and networking</i>
<i>15.00-15.30</i>	<b>Eligible costs and budget breakdown, project's financing</b>
<i>15.30-15.45</i>	<b>How to fill in and submit application</b> <i>incl. information of the required mandatory documents</i>
<i>15.45-16.00</i>	<b>Closing discussions, questions and answers</b>
	Thank you and farewell.



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